

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

P25 Joint Operating Committee

Tracy Moore, Chair
Ryan Sommers, Vice-chair
Christine Vuletich, Secretary

*****Meeting Minutes*****

Friday, July 30, 2021

This meeting will begin directly after the 800 MHz Joint Operating Committee meeting but will not begin earlier than 10:30 a.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada
Building A – Second Floor Caucus Room**

Meeting also held by teleconference.

Agenda

1. CALL TO ORDER/ROLL CALL [Non-action item]

The meeting was called to order at 11:00 a.m.

Present

- | | |
|--|---------------|
| • City of Reno | Dave Cochran |
| • City of Sparks | Jim Reid |
| • Reno-Tahoe Airport Authority | Brent Finster |
| • Truckee Meadows Fire Protection District | Charlie Moore |
| • Truckee Meadows Water Authority | Pat Neilson |
| • UNR | Ed Atwell |
| • US Dept. of Veteran Affairs | Bryan Boren |
| • Washoe County School District | Tracy Moore |

Absent

- Nevada Air National Guard
- North Lake Tahoe Fire Protection District
- Reno-Sparks Indian Colony
- US DEA (vacant)
- Washoe County (vacant)

Assistant District Attorney David Watts-Vial was also present.



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- 2. PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Radio System Joint Operating Committee agenda. The P25 Radio System Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Radio System Joint Operating Committee as a whole.

There was no response to the call for public comment; no comments were submitted prior to the meeting.

- 3. APPROVAL OF THE APRIL 16, 2021, MEETING MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Ed Atwell, UNR, noted it would be helpful to have Committee questions more clearly identified. Brent Finster, Reno-Tahoe Airport Authority, moved to approve the minutes as written. Pat Neilson, Truckee Meadows Water Authority, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

- 4. APPOINTMENT OF TECHNICAL ADVISORY COMMITTEE MEMBERS** [For Possible Action] – A review, discussion and possible action to appoint or reappoint two P25 Radio System Technical Advisory Committee (TAC) Committee Members to a two-year term each, July 17, 2021-July 16, 2023. The P25 TAC shall consist of five members chosen from the P25 System Partner Agencies and appointed by the Joint Operating Committee.

Current membership:

Agency	Appointee	Initial Term	Date Appointed by JOC	Term Expiration
City of Reno	Paul Wiley	2 year	7/17/2020	7/16/2022
City of Sparks	Keith Mullen	2 year	7/17/2020	7/16/2022
WCSD	Austin Mills	2 year	10/16/2020	7/16/2022
TMFPD	Chris Ketrang	1 year	7/17/2020	7/16/2021
Washoe County	Karl Holden	1 year	7/17/2020	7/16/2021

Ed Atwell, UNR, nominated and moved to appoint Jenn Felter, Washoe County Dispatch; Jim Reid, City of Sparks, provided the second. Ms. Felter was not available to respond to the nomination though Mr. Korbolic noted she was open to the potential appointment. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

Ed Atwell, UNR, nominated and moved to reappoint Chris Ketrang, Truckee Meadows Fire Protection District, Charlie Moore, TMFPD, provided the second.

Mr. Ketrang was not available to respond to the nomination though Chief Moore, TMFPD, indicated support for the reappointment. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

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- 5. NEVADA SHARED RADIO SYSTEM PROJECT UPDATE** [For Discussion Only] – A review and discussion on the progress of the Nevada Share Radio System project including discussion on project schedule and impacts of the project specific to the Washoe County Regional Communications System. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services, reviewed her presentation for this item providing project progress, schedule adjustments, long range agency impacts and training that will be provided with new system implementation. Specific projects covered included Detailed Design Review, Grounding, Microwave and Solar Installations, and Greenfield Site Builds as well as the P25 Implementations and Region-0 Transfer of Real Time Services.

There was discussion of the options that may be considered if there is a need to find a new site to locate the equipment currently housed on property owned by the Tahoe Biltmore. Also discussed was the need to provide adequate coverage in the northern part of the County especially in response to an increase in the number of calls north of Gerlach in the last two years and the risk in needing to rely on changing between communication tools in an emergency. It is anticipated that through increased focus on preventative maintenance the current budget will be able to absorb the maintenance of the new sites.

Agencies were reminded to purchase mobile radios in time to have them installed by Harris while they are onsite January 2023-March 2024; new portable radios should include the P25 “touch-up” programming included which will also be offered during that time. The Radio Shop will be moved and expanded to allow adequate space for the Harris team and larger bays for the fire trucks and larger vehicles. When ordering equipment agencies should indicate when it is planned for install to ensure the warranty period doesn’t begin before. All programming/reprogramming will need to be completed before the full system cutover.

There were some hiccups with the Region 0 transfer though a solution was in place by 11 a.m.; appreciation was expressed for the School District’s help with testing. Due to P25 Registration failing on existing P25 radios, the Link Layer Authentication (LLA) has been turned off until the issues can be resolved on the L3Harris side. The Radio Shop can swap out radios without considerable programming relatively quickly if needed to address LLA or other issues.

- 6. P25 RADIO SYSTEM JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – The next meeting of the P25 Radio System Joint Operating Committee is scheduled for October 15, 2021.

None

- 7. PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Radio System Joint Operating Committee agenda. The P25 Radio System Joint Operating Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Radio System Joint Operating Committee as a whole.

Charlie Moore, TMFPD, expressed appreciation for the thoroughness of the information presented.

- 8. ADJOURNMENT** [Non-action item]

The meeting adjourned at 11:44 a.m.

Approved as written in session October 15, 2021.